



Langley Research Center Safety Alert

SA-11-94

Date: September 30, 1994

TO: Distribution

FROM: 429/Safety Manager, Head, Office of Safety and Facility Assurance, OSEMA

SUBJECT: Non-Conformance with LaRC Configuration Management Program Policy

It has recently come to the attention of the Office of Safety and Facility Assurance (OSFA) that there are a number of high-risk facilities within the LaRC Configuration Management Program (CM) that may be:

- a. Operating with unwritten, informal procedures that have safety related implications;
- b. Operating with red-lines that are many months (or years) old;
- c. Operating in a different sequence (or method) than is documented in the CM procedures.


It is the responsibility of all involved parties, including the Facility Safety Head (FSH) and Facility Coordinator (FC), to ensure that procedures are current and are being followed where safety-related operations are being performed.

The OSFA, along with the CM Contractor (TAI), is available to assist you in upgrading your CM documentation in any manner necessary. Please review your Configuration Controlled Documentation to ensure that it is current and ensure that it is being followed.

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If you have any questions concerning CM documentation, please contact the undersigned.


Alan H. Phillips
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Distribution:
Facility Safety Heads
Facility Coordinators

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